

F O R W A R D P L A N

FOR THE PERIOD : 1 JANUARY 2011 TO 30 APRIL 2011

What is the Forward Plan?

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

What is a Key Decision?

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

What does the Forward Plan tell me?

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

How to make representations and by when

Names of contact officers are included in the Plan and can be reached via 0303 333 4300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
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Leader's Portfolio

Mersey Gateway Additional Funding Approval granted by Ministers	Mersey Gateway Executive Board	Not before 1st February, 2011	The Coalition Government has announced that the funding for Mersey Gateway will be reviewed as part of the Comprehensive Spending Review to determine the budget for Government Departments over the next three years. The Council will need to consider the outcome of this review with the aim of securing Conditional Funding Approval from the new Government.	Mersey Gateway Executive Sub Committee report 17 June 2010 and minutes	Steven Nicholson

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Sustainable Community Strategy 2011-2026	Executive Board Council	Not before 1st March, 2011 20 April 2011	Wide ranging public and stakeholder consultation is undertaken at various stages in the Sustainable Community Strategy development process. Any person wishing to make representations should do so in writing to Tim Gibbs, by 14 February 2011.	Draft Sustainable Community Strategy document available from Tim Gibbs	Tim Gibbs

Physical Environment Portfolio

For the Council to enter into a Development Agreement with Network	3MG Executive Sub Board	Not before 1st February, 2011	The Council is seeking professional advice	3MG Master Plan, available from Sally McDonald,	Sally McDonald
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Rail for the delivery of the 3MG Rail connection.			from experts in the field of Development Agreements from Property Agents, Lawyers and Rail Professionals. The Council will protect its interests at all times whilst achieving one of the key objectives of the 3MG.	Municipal Building, Widnes.	
For the Council to enter into a Development Agreement with the preferred developer for the development of HBC Field	3MG Executive Sub Board	Not before 1st February, 2011	The Council is seeking professional advice from experts in the area of Development Agreements from Property Agents, Lawyers and Rail Professionals. The	3MG Master Plan, available from Sally McDonald, Municipal Building, Widnes	Dick Tregoe

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			Council will protect its interests at all times whilst achieving one of the key objectives of 3MG.		
Approval of publication of Draft Design of New Residential Development Supplementary Planning Document for public consultation	Executive Board Sub Committee	Not before 1st March, 2011	Previous 'Partnership Consultation' with selected Council officers. Documents will be on display at various locations around the Borough and on the Council's web site for a six week period.	Saved Policies of the Halton UDP ; Draft Design of New Residential Development SPD; Draft Design of New Residential Development SPD Partnership Consultation Stage; Sustainability Appraisal Pre Production Scoping Report - from Glen Henry	Phil Watts

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				at Rutland House	
Environmental Protection Act 1990 Part IIA - Contaminated Land - to consider the first four year review of the strategy for inspection of contaminated land published in 2001.	Strategic Director - Environment	Not before 1st December, 2011	Management Team, Safer PPB, Environment and Urban Renewal PPB,	Report on findings so far, DETR Circular 02/2000 Contaminated Land, Contaminated Land: Strategy for Inspection (July 2001), Part IIA Environmental Protection Act 1990.	Dick Tregear
Adoption of Draft Town Centre Strategy Supplementary Planning Documents for Halton Lea and Runcorn Old Town	Executive Board	Not before 1st March, 2011	Public consultation has taken place between 1 February and 15 March 2007. Documents were on display at various locations around the Borough and on	Halton UDP; Runcorn Old Town and Halton Lea Draft Town Centre Strategies (Feb 2007); Runcorn Old Town and Halton	Phil Watts

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			the Council's website for a six week period. Selected Council Officers and stakeholders in each town centre have also been consulted.	Lea Town Centre Strategies Partnership Consultation Stage (Nov 2005); Sustainability Appraisal Pre Production Scoping Reports (June 2005)	
Approval of publication of Draft Southern Widnes Regeneration Action Area Supplementary Planning Document for public consultation	Executive Board	Not before 1st March, 2011	Previous "Partnership Consultation" with selected Council officers, Members and external stakeholders has taken place.	Saved Policies of the Halton UDP - Draft of Southern Widnes Regeneration Action Area SPD; Draft Southern Widnes Regeneration Action Area SPD Partnership Consultation Stage;	Phil Watts

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				Sustainability Appraisal Pre Production Scoping Report (combined with Mersey Gateway Regeneration Strategy) - available from Rachel Winstanley at Rutland House, Halton Lea	
Core Strategy	Executive Board Council	10 February 2011 14 December 2011	None before decision is taken. Decision is to approve a public consultation on the Core Strategy. Any person wishing to make representations	The Core Strategy and supporting documents available from Tim Gibbs	Tim Gibbs Tim Gibbs

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			should do so in writing to Tim Gibbs by 14 February 2011.		
Waste DPD	Council Executive Board Council Council	9 February 2011 Not before 1st June, 2011 Not before 1st August, 2011 Not before 1st September, 2012	None before decision is taken. Decision is to approve a public consultation on the Core Strategy. Any person wishing to make representations should do so in writing to Tim Gibbs by 7 January 2011.	The Core Strategy and supporting documents available from Tim Gibbs	Tim Gibbs

Environmental Sustainability Portfolio

Draft Household Waste Collection Policy	Executive Board	Not before 1st March, 2011	Members of the Environment and	None.	

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			<p>Urban Renewal Policy and Performance Board will be presented with a copy of the Draft Household Waste Collection Policy at its meeting on 15 September 2010.</p> <p>Any person wishing to make representations should notify Jimmy Unsworth, Divisional Manager, Waste and Environmental Improvement, in writing by 18 October 2010.</p>		

Children Young People and Families Portfolio

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To give permission to The Bankfield School to apply for Presumption and the development of a Post 16 Centre	Executive Board	3 March 2011	Schools and Riverside College; Young people; Unions; Businesses; Communities; 14-19 partnership; Dioceses; Primary Care Trust; Representations should be made to the Strategic Director Children and Young People.	Raising the Participation Age: supporting local areas to deliver DCSF 2009 www.dcsf.gov.uk ; Expanding a maintained mainstream school by enlarging or adding a sixth form - a guide for local authorities and governing bodies; www.dscf.gov.uk	Strategic Director - Children & Young People
Approval of the Building Schools for the Future Full Business Case	Executive Board	Not before 10th February, 2011	Partnerships for Schools, Schools, Governors, Resources, Adults and Community.	Building Schools for the Future Full Business Case will be circulated with the Executive Board papers in	Strategic Director - Children & Young People

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			Any person wishing to make representations should do so in writing to Gerald Meehan, Strategic Director, Children and Young People by 31 January 2011.	January 2011	
Coalition Government Education proposals - The Structure for the Development of Learning and Achievement across Halton	Executive Board	Not before 1st February, 2011	Schools and Riverside College, 14-19 Partnership, Children's Trust, Dioceses. Any person wishing to make representations should contact Gerald Meehan, Strategic Director, Children and Young	Academies Bill available from Halton Borough Council, Grosvenor House, Halton Lea, Runcorn WA7 2WD	

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			People in writing by 31 July 2010.		
Post 16 Strategic Commissioning	Executive Board	3 March 2011	<p>Members of the 14-19 Strategic Partnership through face to face meetings and written feedback in response to findings of the post 16 Strategic Commissioning Statement.</p> <p>Any person who wishes to make representations should contact Simon Clough, Grosvenor House, Halton Lea, Runcorn in writing by 3 December</p>	14-19 Strategic Commissioning Plan, available from Grosvenor House, Halton Lea, Runcorn	

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			2010.		
Childcare Sufficiency Assessment	Executive Board	17 March 2011	Local childcare providers; parents/carers of children and young people aged 0-17; children and young people aged 0-17; local employers. Consultation to be carried out by survey and through focus groups.	Halton CSA 2011; CSA Action Plan 2011	
Children and Young People's Plan 2011-14	Executive Board Council	Not before 1st March, 2011 20 April 2011	Wide ranging public and stakeholder consultation from October 2010 will be undertaken at various stages in	A draft Children and Young People's Plan document available from Tim Gibbs early 2011	Tim Gibbs

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			<p>the Children and Young People's Plan development process.</p> <p>Any person wishing to make representations should do so in writing to Tim Gibbs by 4 February 2011.</p>		
Capital Programme for Children and Young people for 2011/12	Executive Board Council	1 February 2011 9 February 2011	<p>Schools through meetings and reports</p> <p>Any person wishing to make representations should do so in writing to Gerald Meehan, Strategic Director, Children</p>	None.	<p>Strategic Director - Children & Young People</p> <p>Strategic Director - Children & Young People</p>

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			and Young People by 31 January 2011.		
Contract Arrangements for Greater Mersey Connexions	Executive Board	31 March 2011	<p>The following Greater Merseyside Local Authorities: Liverpool, St Helens, Knowsley, Sefton, Wirral and Connexions.</p> <p>Any person wishing to make representations should do so in writing before 28 February 2011 to Gerald Meehan, Strategic Director Children and Young People.</p>	Minutes of meetings on Connexions with Greater Merseyside Local Authorities; Guidance on All Age Careers Service; White Paper - The Importance of Teaching - November 2010	Strategic Director - Children & Young People

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Halton Children and Young People's Plan	Executive Board	Not before 1st February, 2011	<p>All Members of Halton's Children's Trust, stakeholder groups including a Parent and Carers Forum, Halton Youth Cabinet and a wide variety of other young people's groups that are organised through partner agencies on the Children's Trust. Also at events such as the My Halton event.</p> <p>Consultation both through a paper-based and online survey.</p> <p>Any person wishing to make representations</p>	C&YP Plan Annual Review 2010; C&YP Plan 2009-11; Children's Trust Business Plan; Reports tabled at Children's Trust Board and Exec Group; All available from Principal Children's Trust Officer, 2nd floor Runcorn Town Hall.	Strategic Director - Children & Young People

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			should do so in writing to Gerald Meehan, Strategic Director Children and Young People by 31 March 2011.		
To approve the Council's School Admissions Policy for all Community and Voluntary Controlled Schools for which the LA is the admission authority, and to approve the co-ordinated admissions schemes for all primary and secondary schools in the Borough	Executive Board	Between 1 March 2011 and 15 April 2011	Statutory consultation is undertaken with the governing bodies of all primary and secondary schools, neighbouring authorities, the four Diocesan Authorities and the Halton Admissions Forum. Representations can only be made as part of the statutory	A report will be submitted to the Council's Executive Board prior to 15 April 2011 seeking approval for the proposed admissions policy and co-ordinated primary and secondary schemes, and the two schemes will be attached as appendices to the report.	Strategic Director - Children & Young People

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			consultation process.		

Health and Adults Portfolio

Redesign of Older People and People with Profound Disability Day Services	Executive Board	Between 1 February 2011 and 31 March 2011	<p>Older People's LIT, ALD Partnership Board, Halton OPEN, Staff, Unions, Senior Management Team, Service Users.</p> <p>Attendance at relevant meetings to present and discuss; individual meetings with users of the services.</p> <p>Any person wishing to make representations should contact Sue</p>	Early Intervention and Prevention Strategy, available from Sue Wallace-Bonner at Runcorn Town Hall	

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			Wallace-Bonner in writing by 31 January 2011, Adult and Community Services, Runcorn Town Hall, Heath Road, Runcorn WA7 5TN.		

Resources Portfolio

Hate Crime Strategy	Executive Board	Between 17 November 2010 and 1 February 2011	Safer Halton Policy and Performance Board, Crime and Disorder Partnership Board, staff and partner agencies, All Party Elected Member Equality and Diversity Group. Attendance at relevant meetings	None.	Dwayne Johnson

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			<p>to present and discuss individual meetings with users of the services.</p> <p>Any person wishing to make representations should do so in writing to Dwayne Johnson, Strategic Director, Adults and Community by 31 January 2011.</p>		

Community Safety Portfolio

Local Transport Plan 3	Executive Board	10 February 2011	None before decision is taken. Decision is to approve a wide ranging public and stakeholder consultation on the LTP3.	Draft Local Transport Plan 3 document available from Tim Gibbs	Tim Gibbs
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			Any person wishing to make representations should do so in writing to Tim Gibbs by 14 January 2011.		
To set the Budget and Capital Programme Budget for 2011/12	Council	Before 11 March 2011	The Public, Area Panels, Halton 2000, Staff, Trades Unions. Any person wishing to make representations should do so in writing to Bill Dodd, Operational Director, Finance, before 4 February 2011.	Comprehensive Spending Review 2010; Local Government Financial Settlement 2011	Bill Dodd

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Hate Crime Strategy	Executive Board	Between 1 February 2011 and 1 March 2011	<p>Safer Halton Policy and Performance Board, Crime and Disorder Partnership Board, staff and partner agencies, All Party Elected Member Equality and Diversity Group.</p> <p>Attendance at relevant meetings to present and discuss individual meetings with users of the services.</p> <p>Any person wishing to make representations should do so in writing to Dwayne Johnson, Strategic Director, Adults and</p>	None.	Dwayne Johnson
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			Community by 31 January 2011.		

Transportation Portfolio

Local Transport Plan 3	Executive Board	10 February 2011	None before decision is taken. Decision is to approve a wide ranging public and stakeholder consultation on the LTP3. Any person wishing to make representations should do so in writing to Tim Gibbs by 14 January 2011.	Draft Local Transport Plan 3 document available from Tim Gibbs	Tim Gibbs

NOTE

The following Members comprise the Executive Board:

Leader – Councillor Polhill

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Deputy Leader and Resources Portfolio Holder – Councillor Wharton
Children, Young People and Families Portfolio Holder – Councillor Swain
Health and Adults Portfolio Holder – Councillor Gerrard
Neighbourhood, Leisure and Sport Portfolio Holder – Councillor Harris
Community Safety Portfolio Holder – Councillor D. Cargill
Environmental Sustainability Portfolio Holder – Councillor Nelson
Economic Development Portfolio Holder – Councillor Jones
Physical Environment Portfolio Holder – Councillor McInerney
Transportation Portfolio Holder – Councillor Stockton